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**M.NAGARAJ**

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**CAREER OBJECTIVE**

I am looking for an ideal opportunity to use the knowledge and skills I have accumulated in a highly evolving competitive Industry through hard work and dedication.

**RESPONSIBILITIES:**

* Ensure the highest standards of cleanliness, maintenance and safety are achieved in the department and throughout the Hotel or Resort.
* Planning, Organizing and directing team members to ensure the highest degree of guest satisfaction.
* Conduct pre- event inspection of all rooms and public area.
* Managing spring cleaning schedules.
* Maintain a close working relationship with the Engineering, Front Office, Laundry and other Departments.
* Ensure operation runs within out looked financial framework.
* Monitor and review Quality Standards for the Department.
* Purchase operational supplies as required within budget and outlook.
* Motivate Housekeeping staff and keep their morale high.
* Implement and maintain training systems to ensure that associates have the necessary framework and skills to perform their job efficiently and effectively.
* Ensure preparation of cleaning schedule for the return of all out of order rooms.
* Maintain a Spring Cleaning roster

**PROFESSIONAL EXPERIENCE: 2006 to 2016**

**Since Oct 2015 to Sep 2016**

 I was an employee as **EXECUTIVE HOUSEKEEPER** in the **PLEASANT DAYS** **RESORT** (a 4 star property - 124 Rooms)

**Since Jan 2015 to Sep 2015**

I was an employed as **ASST EXECUTIVE HOUSEKEEPER (Department Head)** in the **POOVAR ISLAND RESORT** (a 4 star deluxe property - 82 Rooms)

**Since Aug 2014 to Jan 2015**

 I was an employed as **ASST EXECUTIVE HOUSEKEEPER (Department Head)** in the **HOTEL** **AMBICA EMPIRE** (a 3 star property – 85 Rooms)

**Since November 2012 to May 2014**

I was employed as **SENIOR HOUSEKEEPING EXECUTIVE (Asst.HOD)** in the **RESORT STERLING VALLEY VIEW KODAIKANAL (**156 Rooms**)**

**Since November 2011 to October 2012**

I was employed as **HOUSE KEEPING EXECUTIVE** **(Asst.HOD)** in the **HOTEL ALOFT COIMBATORE** (a 4 star deluxe property – 167 Rooms)

**Since May 2010 to November 2011**

I was employed as **HOUSE KEEPING EXECUTIVE (Department Head**) in the **HOTEL** **THE RESIDENCY GROUP OF HOTEL, KARUR** (a 3 star property – 51 Rooms)

**Since May 2008 to March 2010**

I was employed as **HOUSE KEEPING SUPERVISOR at HOTEL GREEN PARK,** Chennai(a 5 starproperty – 171 Rooms)

**Since March 2007 to March 2008**

I was employed as **HOUSE KEEPING SUPERVISOR** at **HOTEL COMFORT INN MARINA TOWERS** Chennai (a 3 Star Deluxe property – 113 Rooms)

**From July 2006 to March 2007**

I started my Career as **HOUSEKEEPING SUPERVISOR** at **HOTEL GOUTHAM MANOR** Chennai(a 3 star property –37 Rooms)

**EDUCATIONAL QUALIFICATION**

* **ADCTHM (ADVANCE DIPLOMA IN HOTEL MANAGEMENT AND CATERING TECNOLOGY UNDER SISI INSTITUTE 2004 -2006)**
* **MBA in hospitality management Under IAAMS Gujarat University – 2013 -2015**

**PERSONAL DETAILS**

Gender : Male

Marital Status : Single

Age : 27 years (June 01, 1989), single

Passport no : H4987698

Fathers Name : Mr.Pon.Mahalingam

Mothers Name : Ms.P.Thavamani

Nationality : Indian

Language known : Tamil, English, (Hindi – not fluent)

Visa type : Visit visa

**The above-furnished in formations are true to best of my knowledge.**